



Centre for Teaching in
M a n a g e m e n t

Learning & Teaching Policy

Last Review date February 2014

Next Review date February 2015

Learning & Teaching Policy

Part A-Policy

1. Policy Statement

The Mission at The Centre for Teaching in Management is as follows:

To create and maintain a well-resourced learning environment suitable for the delivery of teaching and the promotion of high quality learning in the 21st century.

We will do this by/through:

- honouring our commitment to our core values
- developing critical and reflective thinking
- developing effective and efficient systems to support us
- acknowledging and learning from mistakes
- creative, innovative, inspirational teaching and learning
- a respect for and commitment to individual potential;
- regularly reviewing and revisiting our policies and practices

To realize this Mission it is essential that the College states how this will be achieved The Learning & Teaching Policy seeks to articulate the specific aspects of the Mission which pertain to developing a positive culture to raise standards through effective learning and teaching.

If we are to develop an environment within which 'individuals will be motivated, engaged and challenged to develop both personally and intellectually beyond their aspirations' it is vital that learning and teaching will be of high quality.

This policy aims to demonstrate how a sustained commitment towards

- a) the development of the learning environment, assisting
- b) the learner to learn, and progress,
- c) raising standards,
- d) innovation in learning and teaching,
- e) applied learning,

2. Scope

This policy relates to the staff at CTM and in particular establishes policy for those employed to deliver or contribute to the delivery of Learning & Teaching setting out obligations and expected behaviour when read in conjunction with the Policy in Practice: Guide to the Learning & Teaching document.

3. Policy Content

3.1 Learning Environment

The college aims to provide a suitable environment for learning. The learning environment will be one which is welcoming, safe and inspiring. It will be appropriate to the subject and responsive to the needs of the learner. Suitably equipped, resourced and well managed,

All learners and staff are entitled to access IT and all are guided and supported in its potential use and application. Teaching will make use of new technologies to compliment, enhance or replace traditional teaching tools.

3.2 Empowering the Learner to Learn

All learners will be given the opportunity to nurture and develop their capacity to learn. This capacity will allow the learner lifelong skills which will underpin many contexts in their future.

Current research identifies an excellent learner as one in possession of specific competencies essential to maximise their experience of learning contexts. Competencies which will be addressed to improve the learner's self-reliance and ability to learn independently include the development of:

- The ability to enquire
- The ability to solve problems
- The ability to seek information, knowledge and understanding
- The ability to be analytical
- The ability to be critical yet responsive to the social contexts of learning
- The ability to be reflective about one's own learning experience and that of others using the language of learning
- Good organisational skills
- Preparedness for learning
- Independence and autonomy

These competencies will inform the delivery of essential study skills during the induction period and throughout the programme(s) of study empowering the learner to develop their capacity to learn.

3.3 Personalisation and Progress

Each learner will have enrolled on an appropriate programme of study and progress and targets will be documented by the learner and teachers on an ILP. This will provide benchmarks from which to measure progress using individual target setting to measure and review learner progress...

3.4 Innovation in Learning & Teaching

Innovation including will be a mechanism to ensure continual improvement in Learning & Teaching. The college has made a commitment to supported experiments for Learning & Teaching.

Supported Experiments will be the vehicle through which the College will seek to improve teaching and learning and innovative learning strategies.

Improvements in Learning & Teaching which emerge in such projects will have a direct pathway for dissemination through the Staff Development

3.5 Applied Learning

While the college recognises that offering all learners the competencies to develop the capacity to learn is crucial, it is also appropriate that we recognise the need to provide learners with the essential skills for future employment. An approach which combines functional skills alongside specialist skills is appropriate and curriculum content, while being explored through applied learning contexts will aim to reflect current practice in the work environment. These contexts may be framed to address specific skills, qualities or to provide real industry assignment briefs.